



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

1. Name of the Institution	PARADIP COLLEGE, PARADIP
Name of the head of the Institution	Prof Pradip Kumar Biswal
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	06722222379
Mobile no.	8895890659
Registered Email	paradip_college@yahoo.com
Alternate Email	paradipcollege75@gmail.com
Address	At-Paradip
City/Town	Paradip Port
State/UT	Orissa
Pincode	754142

#### 2. Institutional Status

Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Urban</b>
Financial Status	<b>state</b>
Name of the IQAC co-ordinator/Director	<b>Sri Ganeswar Patra</b>
Phone no/Alternate Phone no.	<b>06722222379</b>
Mobile no.	<b>9437316142</b>
Registered Email	<b>ganeswarpatra69@gmail.com</b>
Alternate Email	<b>paradip_college@yahoo.com</b>

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://paradeepcollege.org/IOAR.php">http://paradeepcollege.org/IOAR.php</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="http://www.paradeepcollege.org/naac.php">http://www.paradeepcollege.org/naac.php</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
<b>1</b>	<b>B</b>	<b>81.00</b>	<b>2007</b>	<b>31-Mar-2007</b>	<b>31-Mar-2012</b>
<b>2</b>	<b>B</b>	<b>2.32</b>	<b>2016</b>	<b>16-Dec-2016</b>	<b>15-Dec-2021</b>

<b>6. Date of Establishment of IQAC</b>	<b>26-Nov-2014</b>
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>Celebration of Yoga day</b>	<b>21-Jun-2017 01</b>	<b>100</b>
<b>Campus requirement drive</b>	<b>07-Jul-2017</b>	<b>50</b>

	01	
Foundation Day Celebration	12-Aug-2017 01	250
IQAC Seminar	21-Aug-2017 01	100
Cleaning work	02-Sep-2017 01	25
Blood Donation Camp	14-Nov-2017 01	60
Plantation work	18-Nov-2017 01	25
NCW Sponsored G.K. Competition for woman	15-Nov-2017 01	74
Celebration of World Aids Day	01-Dec-2017 01	100
Felicitation to Ex employees	12-Dec-2017 01	150
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Paradip College,Paradip	Development of Science Lab	govt of odisha	2018 90	400000
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<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>	

1. Monitoring the academic activity of the college 2. Formulation of research group to promote research activity of the college 3. Organising Blood donation camp 4. Organising seminar and workshop 5. Modification of internally evaluation system 6. seminar, conferences invited talks arranged. 7. staff council meeting held on a regular basis for review conduct of academic activities conduct of examinations . 8. Decision taken for publication of college magazine calendar for the year 201718. 9. Decision taken for celebration of National Youth Day. 10. Decision taken for celebration of Foundation Day. 11. Decision taken for holding IQAC seminar. 12. Decision taken for organising self Defence training programme for girl students. 13. Collection of Feedback.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Automation of admission procedure.	Achieved
Purchase of Books	Books purchased as per CBCS Syllabus
Conduct of National & state level seminars	Department of Odia organised a National Seminar
Automation of College Library	Automation work is Partially completed.
Functioning of Language Lab.	Language Lab Made Functional
Vehicle shed for staff members	One Vehicle shed for members of staff was completed
Office Automation	Partially Done
IQAC seminar	Seminar was Organised
Campus recruitment drive	One Campus recruitment Drive was conducted
Self defence training programme	Self defence training programme was organised for girls students
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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Staff council meeting	22-Dec-2018

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission	2017
Date of Submission	21-Dec-2017
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>A Management information system is a process which regulates the whole information of the institution through computer networking system .It gathers data from multiple sources related to our institution online ,various software manual information which are analyzed and reported to the management for making the different perspective measures of the institution . The chief objective of MIS is to provide correct feed back to the authorities including the college management for decision making and some accurate information is conveyed to all stake holders .The different achievements by this system are : 1) Students Academic management System (SAMS): it controls the admission ,examination ,examination related information ,compliance regarding these process ,students scholarship and issue of certificate . The application for admission ,selection ,Publication of merit list including maintaining the guidelines of for reservations of different categories ,SMS to students regarding selection ,admission to college ,allocation of subjects ,subject change issue of transfer certificate are also done through SAMS. All these processes are completely controlled by the state Govt. and Utkal University .All the above information is also stored in software of SAMS and the college . some of the information are also stored as hard copy in the college . 2) Automation of college library is completed and partially operational from this year. The Automation is done through library management software of version PHP SQL , server 2014. Through this software ,the details of accession of all books and journals are uploaded .The The issue of library books to the students Staffs is completely managed by this software .The details of rules and regulations ,availability of books and journals can be Known through this</p>

software some of the facilities related to the library are available in college website . 3) Administrative Works :Most of the administrative works like receiving of all types of letters from Govt. and other sources and compliances of these letters are completely done through online system .All the payments regarding different activates like purchase , bills Vouchers are made through online transaction . The Payment of salary ,increments ,promotional benefit, arrear payments ,GPF and other payments are made through HRMS software provided by the Govt. 4) College Website : The College website plays a major role in providing information to all stake holders like students ,staff ,alumni ,public and Govt. Departments. The website provides a plethora of information like history of college , students information ,faculty details ,administrative staff position ,course structure of different programmers admission information ,Question bank of different programmers of different Dept. The students activities like NSS, NCC , YRC ,Sports council ,cultural Association ,Dramatic Society ,EBSB Club are reflected in different links in the college website . This also provides links of different important e portals like UGC ,RUSA etc.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Paradip College, Paradip is affiliated to Utkal University, Bhubaneswar. The new model degree CBCS curriculum designed by Utkal University for the session 17-18 is implemented in the same year following the guidelines of University . This curriculum is based on parity with the other University of the country .Our college has implemented this curriculum in a well planned manner with detailed documentations. At the beginning of the academic session ,the college as well as the individual teachers prepare a yearly academic calendar accommodating the whole curriculum designed by the University to meet the need of the students .Also all the teachers have a well planned lesson plan to transact the whole courses in the year. The academic Calendar is also approved by the head of the institution with modification if any and uploaded in the college website .In this pattern each programme consists of 26/24 papers which carry 6/4 credits each for theory and two credits for practical. As each credit is for 10 hours thus 6/4 credits requires about 70/53 classes of 45 mints each. Each teacher is allotted to take Maximum 30classes per week . For this he also maintains progress register as well as students attendance register. The

progress registers of all the teachers are verified by internal academic audit by academic bursar and the Principal. The shortage of faculty members are also adjusted by appointing Guest facilities .To improve the quality of education ,the college has a mechanism of doubt clearing classes , proctorial System ,extra classes for slow learners. The teachers are also allowed faculty development programmes through different University to update themselves regarding new curriculum . All the mechanism governed by the college are verified and discussed in different forms such as IQAC ,Staff council and Governing Body. The Faculty members regularly attend the state / National /International /Local level seminars to equip themselves which enrich our students to know more about the usual as well as new topics concerning their Higher studies .The college also arranges extramural seminars ,Student seminars ,and spoken English classes to improve their quality in different fields . All the mid sem. Examinations are conducted on the scheduled date and the papers of these examinations are evaluated by Department teachers following the University rules. The semester/ end semester examinations are also conducted by the college on the basis of guidelines of University and their valuations are done by teachers of different colleges selected by the University at different Valuation centres of the state .Finally the result is published by the university at the end of the last semester .The whole process is conducted with full confidential manner to maintain the sanctity of examination system of the institution

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
-NIL-	-NIL-	20/06/2017	00	00	00

#### 1.2 – Academic Flexibility

##### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
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##### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	English Hons.	23/06/2017
BA	Odia Hons.	23/06/2017
BA	History Hons.	23/06/2017
BA	Pol. Sc. Hons.	23/06/2017
BA	Economics Hons.	23/06/2017
BA	Philosophy Hons.	23/06/2017
BSc	Physics Hons.	23/06/2017
BSc	Chemistry Hons.	23/06/2017
BSc	Mathematics Hons.	23/06/2017
BSc	Botany Hons.	23/06/2017
BSc	Zoology Hons.	23/06/2017

BCom	Pass	23/06/2017
BSc	Pass	23/06/2017
BA	Pass	23/06/2017

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
-NIL-	Nil	Nil
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	-NIL-	Nil
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Paradip College, Paradip being a premier institute of higher learning in the state of Odisha has a track record of teaching-learning and conduct of Examination. All the faculty members being quite experienced, deliver teaching in the best possible manner to the utmost satisfaction of the students. In order to asses and ascertain the quality of teaching-learning process of different programmers of study, the college has a system of collecting feedback from the students, teachers, employers, Alumni and parents. At the end of every semester/year feedback is collected and analysed by the College authority and senior members of the staff. Remedial measures are taken after analysis of feedback. This year feedback was collected from the students, principal, Parents Alumni. The students have expressed a greater degree of satisfaction on quality of teaching, conduct of practical examination, evaluation, guidance, counseling, mentoring, and supply of teaching materials and question bank as well. The students have expressed medium level of satisfaction regarding library facilities, canteen facilities, sanitation and drinking water facilities supplied by the college. The institution has to give more emphasis on medical facilities, internet and computer facilities, and recreational facilities for them. The administration was also sincerely concerned about the remarks given by the students on improving various facilities as desired. The college also collected the feedback of the parents to take their views for the</p>



improvement of the quality education, spiritual awareness, counselings of their wards. The institution worked continuously to comply with the aspiration of the Parents. Their views about the teachers gave an overall satisfaction regarding the improvement of their wards, approach to the teachers, administrator and availability of infrastructure to them. They advised to improve internet facilities, sanitation and use of modern instruments in laboratories and modern teaching aids, The College prepared a feedback system for the alumni and they have expressed their high gratitude and satisfaction regarding the facilities provided by the college with its limited resources. They suggested to improve library infrastructure, laboratories, career counselings by the different organisations, entrepreneurs etc. The administration sincerely looked after the shortfall expressed in the feedback and tried to implement the measures such as improvement of drinking water facilities by setting more no of water purifiers ,leased line facility in place of broadband , new laboratory equipment as per the CBCS syllabus and career counselings facilities in different fields.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Economics, English, History, Political Science, Odia, Philosophy	256	345	240
BSc	Physics, Chemistry, Botany, Zoology, Mathematics	128	250	128
BCom	Accounting	64	150	64
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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1268	Nil	36	Nil	36

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
36	36	5	8	2	3
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### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system is one of the best Practices of this institution .This creates an environment of trust and faith between the teachers and taught. This system helps faith between the teacher and taught .This system helps the mentor to understand the educational, personal and economic problems of the mentee as well as his/her rescue.

The mentors always try to resolve the problems of different aspects of mentee as far as the practicable by themselves or by others which ultimately ensures the overall development of beneficiaries. The college has a special period in the regular time table during which both of them are available for interaction .The students of the college are divided in to various groups with the mentor-mentee ratio of 1:34 . The mentor maintains the personal bio-data of mentees in form of a data sheet which contains personal, academic details as well as hobbies of the mentees. The mentor always tries to explore the extraordinary quality of the mentee and emphasizes the improvement of that quality which may help the mentee reviews, the implementation of previous tasks and suggests to achieve the goal by attending the classes regularly, Participating in the social works, involving themselves in different community activities, respecting the elders and maintaining discipline in life as well. The system also enables the parents to know about the performances and regularity of their wards in the institution. The Parents have a slope to ventilate the activities of their wards to the mentor so that she can understand the mentee better and try to sort out their problems.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1268	36	1:35

### 2.4 – Teacher Profile and Quality

#### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
42	33	9	4	12

#### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Dr. Jagruti Ray	Lecturer	Best Programme Officer ward of Self Defence training programme
2017	Dr.Santosh Kumar Samal	Lecturer	Award for short Story
2017	Subhas Chandra Biswal	Associate Professor	Sabuja Samman

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### 2.5 – Evaluation Process and Reforms

#### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	30101,30200	6th semester 2017	14/03/2017	20/06/2017

BSc	20102,20103,20106,20107,20108,20200	6th semester 2017	14/03/2017	20/06/2017
BA	10104,10105,10106,10109,10114,10115,10116,10120,10200	6th semester 2017	14/03/2017	20/06/2017
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#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per Utkal University assessment parameters, student's evaluation system is divided in to two parts 1. Mid-term assessment is of 20 marks for all streams conducted by institutional level. 2. End -term assessment is of 80 marks theory for non-practical subject and 50 marks theory and 30 marks practical conducted by University Level. To improve the quality of students ,continuous internal assessment are conducted in each subject in the department by performing unit test ,project, assignments, group discussion ,student seminar which considered as parameters along with different co curricular achievement . Extra mural seminars by experts of different autonomous colleges and Universities, paper presentation by the students and minor projects are introduced in the curriculum to encourage activity based environment. To incorporate the critical thinking among the students various group discussion, debate, sports, literacy programme are organized in which students explore new ideas, enhance their performance ability. Rendition of marks, photo copy of answer script can be obtained from University through its website to ensure their performance in case of any doubt of students. Coding of answer script, question paper setting by examiners of their University and evolution done by the examiners quite confidently. In the practical examination the mark obtained is a rigorous process of experiment viva voice practical notes. In the end semester along with other subject a project work is also allotted to the students bearing 100 marks which includes experimental work/ field study ,viva voice , paper presentation and with a project report . Quiz, debate, current affair competitions are held regularly as a part of improvement of quality education for the students.

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar for the session 2017-18 was prepared on the basis of common minimum standard (CMS) issued by the Govt. of Odisha ,Dept. of Higher Education which is available in college website . The University examination semester, yearned-semester mid-semester was conducted as per the calendar with a slight modification if required by the University overcome the genuine problems arising during the period .other related matters such as different activities like cultural function ,Annual function of different Association conducted as per the academic Calendar . The college has also under taken publication distribution of the college calendar, magazine named "The Saptavarna" as per scheduled date .The college also observed important date like Foundation Day , AIDS Day, Constitution Day, Yoga Day, Ganesh Puja , Saraswati Puja etc. We organised seminars ,symposiums webinars etc. we undertook Plantation programme ,Beautification of Campus different Awareness programmers through NCC ,NSS, YRC other students of the college.

### 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.paradeepcollege.org/naac.php>

## 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
30200,	BCom	BCom(Pass)	44	32	72.72
20102, 20103, 20106, 20107, 20108, 20200	BSc	Botany(Hons.), Chem(Hons.), Math(Hons.), Phy(Hons.), Zool(Hons.), BSc (Pass)	106	78	73.58
10104, 10106, 10109, 10114, 10115, 10116, 10200	BA	Eco(H), Eng(H), HIs(H), Odia(H), Phil(H), Pol Sci(H), Arts(Pass)	182	123	67.58
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[NA](#)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Value Education and Spirituality	IQAC	21/08/2017
Causes of Aids its Prevention	Zoology	15/01/2018
Constitution in Crises	Pol.Sc	16/01/2018
Aromatic Electrophillic Subtitution Reaction	Chemistry	19/01/2018
Benefits of GST	Economics	08/02/2018
English Literature in the	English	09/02/2018

## 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Balighara Galpa Sanman	Dr.Santosh Kumar Samal	Balighara	28/02/2018	Literature
Sabuja Sanmman	Subhas Chandra Biswal	S O A University	04/01/2017	Literature
Award for Story Writing	Dr.Santosh Kumar Samal	Fakir Mohan Memorial Trust,Balasore	01/01/2017	Literature
Matira Maha Kabi Award	Dr.Santosh Kumar Samal	SS Sahitya Samsad	03/10/2017	Literature
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## 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
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## 3.3 – Research Publications and Awards

## 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

## 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	Nill

## 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	NIL	Nill	00
No file uploaded.			

## 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Odia	2
Pol.Sc.	1
English	3
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## 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in	Number of citations excluding self
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					the publication	citation
Development induced displacement Violation of Tribal womens rights : A case study of Kalinga Nagar Integrated industrial complex.	MS.Mamata Khandayatray	Gender Environmental Security	2017	0	00	Nil
Innovation@Teaching: An inevitable Reality	Sri .Ganeswar Patra	Prakarana	2018	0	00	Nil
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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	00
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	10	10	15
Presented papers	Nil	5	5	5
Resource persons	Nil	Nil	3	3
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## 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga Day	NSS Unit, Paradip College	5	100
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS Wing ,Paradip College,Paradip	Best Volunteer Award	Paradip College,Paradip	2
Inter State Study cum Training Programme of YRC	Medal	YRC	1
Quiz Competition of Zonal Level Debate Competition of YRC	Selected for State level Competition	YRC	1
Song Competition of YRC	1st Prize Best Volunteer Award	YRC	1
State Level Debate Competition Conducted by YRC	1st Prize	YRC	1
Group Dance Competition by YRC	2nd Prize	YRC	2
Debate Competition on the Occasion of World Health Day	2nd Prize	YRC	2
Participation on National Youth Fest Delhi	Felicitation was given	YRC	1
Essay Competition on National Day	1st Prize and 3rd Prize	YRC	2
N.S.S. Volunteers	Appreciation Certificate on U.U. BBSR	YRC	1
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Gender Issue	YRC State Group	Awareness Programme	1	2
National Youth Fest	IRCS,National Head Quarters,New Delhi	Presentation of Song	1	1
State Level Awaz Do	Institute for Social Development	Study cum Training Programme	1	10
Yoga Day Celebration	IQAC,Paradip College	Awareness programme Practice of Yoga of	8	40

Aids Awareness Programme	N.S.S. Wing,Paradip College	Aids Awareness rally	5	50
Swachh Bharat	N.S.S. Wing, Paradip College	Cleaning Work	5	50
Blood Donation	N.S.S Wing ,Paradip College	Blood Donation	1	10
Interstate Study Training Programme	Nilachala Polytechnic ,BBSR	Training	1	10
Study Cum Training Camp	ASD College, Tirtol	YRC Training	1	2
World Health Day Celebration	Red Cross Bhawan ,BBSR	Health Awareness Programme	1	1
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Career Counselling for MBA	80	Paradip College,Paradip	01
Career Perspectives on Coast Guard in Collaboration with Indian Coast Guard	100	Paradip College,Paradip	01
Student Exchange Programme in Collaboration with Odisha Maritime Academy ,Paradip	80	Paradip College,Paradip	01
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	00
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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NIL	Nil	NIL	Nil
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#### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

##### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1662537	1662537

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
No file uploaded.	

##### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
MY SQL	Partially	php	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	15465	695625	1247	291789	16712	987414
Reference Books	4862	267410	145	31250	5007	298660
Journals	1036	33184	75	7400	1111	40584
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

##### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	40	5	1	1	10	15	8	40	0
Added	0	0	0	0	0	0	0	0	0
Total	40	5	1	1	10	15	8	40	0

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS
---------------

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	<a href="#">NIL</a>

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5812000	1662537	3963795	185668

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and Policies for maintaining and utilizing physical ,academic and support facilities -laboratory ,library, sports complex ,computers ,classrooms etc of Paradip College ,Paradip , Dist-Jagatsinghpur . Maintenance and utilization of the Infrastructure Facilities: The maintenance and utilization of the infrastructure are carried out with the support of the different committees of the institution .The organizational chart of the maintenance system is given below. Maintenance of physical facilities : The maintenance of physical facilities is headed by the budget , UGC and construction ,repair committees which were approved by apex body of the institution called governing body. The Physical facilities are divided in to following four divisions such as water and sewage ,building ,carpentry and gardening .Each division is headed by officer in charge of the committee and supervised and supported by student council ,governing body and IQAC committee by employing respective skill workers. Laboratory Equipment: The equipment and machineries in the laboratory are maintained by the laboratory in-charge such as laboratory Assistant and Laboratory Attendant with the advice of Head of the respective department. Library: The Library is headed by the librarian who is the head of the Library .He is supported by the assistant librarian supporting staff . In addition to the above staff, an attendant helps the students ,staff and public for searching and lending of the books in the library. The process is now modified due to automation of library. Both the reading rooms such as staff and students are also maintained by them. Office Management : The Office is headed by principal of the institution which is supported by Administrative ,Academic and Account Bursars. All the functions of the office are separately coordinated by different heads called Bursars supported by respective office staff members

including Head clerk, Junior Clerks , Accountant ,Cashier and office assistants. All the academic and extracurricular activities are carried out by teaching staff members guided by Admin .Bursar ,Academic Bursar etc. Physical Education: The Physical Education is facilitated by the physical education teacher with the support of vice president ,assistant vice presidents and office bearers of Athletic Association .All the activities of the sports complex are supervised by vice president of the sports councils with the help of student council.

<https://www.paradeepcollege.org/naac.php>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Endowment Prize Money for Best Graduate in Physics, Chemistry, Botany,Zoology ,Political Science History	6	3000
Financial Support from Other Sources			
a) National	Prerana (SC/ST/OB C/SEBC/EBCScholarship)	180	537500
b)International	00	Nil	0
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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
C.V. Building	07/08/2018	220	Deptt. of English
Career options on Coast Guard	21/08/2018	80	Career Counselling Cell
Personal interviews group Discussions	22/09/2018	120	Deptt. of English
Spoken English	01/10/2018	30	Deptt. of English
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#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	Career	Nil	100	2	2

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	1

**5.2 – Student Progression**

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
J.M.Baxi Co.	20	2	NIL	Nil	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	20	BA/BSC/B.COM	ECO/ENG/HIS/POL SC/PHY/CHEM/BOT/MATH/ODIA/COM	Utkal University, Bhubaneswar, Ravenshaw University, Cuttack, Berhampur University, Berahampur, North Odisha University, Baripada, FM University, Balosore, IGNOU	MA, MCOM, MSC, MBA,
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter College Volleyball Tournament at	Intercollege	11

**5.3 – Student Participation and Activities**

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	President Award	National	1	1	BC-17-046	Chitta Ranjan Mohanty
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student's union / council consist of a body which includes president, Vice-president, Secretary, Assistance Secretary and class Representatives from each class. Along with this body, other associations such as cultural, athletic, dramatic, DSA, OSS, science society are there. These bodies are elected either by student's election or by selection process. The whole process of election/selection based on rules is designed by the government of Odisha. The institution strictly follows these rules to form such student's student council, which fosters and promotes relationship between students among themselves as well as students and teachers. These facilitate smother functioning of academic, non-academic events, co-curricular and extracurricular activities of the institution as well as their participation in administration.

the students council monitors the function of several units of college connected with students activities such as cultural activities ,debate ,dramatic performance ,cleaning of campus ,different awareness programmers (road safety, aids prevention ,girl child issue) ,Plantation ,Yoga ,Voluntary ,Participation in different function of locality (Ratha Yatra, Durga Puja etc.)

The council participating in helping people of the society during natural climates such as flood ,cyclone , fire accident, road accident etc with support of staff of this institution .The council cooperate to observe different important observation days such as independence day ,republic day ,birth anniversary of eminent personalities of our nation and state such as Gandhi Jayanti, Vivekananda Jayanti , Kargil Vijay Divas, Constitution Day with officers in charge of these observations and also gives healthy massages to the society . They actively participate in other social works like blood donation camp, organized by the YRC unit of the college. It creates a healthy atmosphere among the students as well as local people to donate the same to save life of needy people. The student's council organizes different functions with the help of faculty members of this college with in a specific cultural period declared by govt. Of odisha, which is also reflected in govt. /college calendar .all the activities start from inaugural function of the in which eminent politicians /educationists are invited to encourage the academic atmosphere and inspire the students as well as teachers to prepare themselves to complete others in all respect. The athletic association and cultural association organize their different activities throughout the session which ends with annual function. In these functions, the winner and champions are awarded with medal and certificates. The athletics who participated in state and national competitions are honored with special trophies. The dramatic association of the college organizes one act play, solo dance competitions and concludes a full length drama which is the rare function of the institution with the help of the student council. The college also organizes activities such as science society,

and Odia Shitya Samaj, Ganesh Puja and Saraswati Puja with the help of student's council. The student's council represents on the hostel committee, library committee, IQAC, as well as the Governing Body. The fees for activities of student's council are collected and allocated through budget and the account is properly maintained

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

200

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

02

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

All the activities of this institution go through a planned decentralization and participative process. A well planned mechanism works to get a progressive achievement which is the primary objectives of the institution. Amongst them, an example is the infrastructure development. The fund generated by the institution or granted by the external agencies such as state/central government is utilized through a decentralization mechanism .the fund obtained is first distributed against different heads by the budget committee constituted by the college. This is first discussed in IQAC committee and finally passed in the governing body, is highest body and then reflected in the annual budget of the college. As per the direction of the said committees, the work is executed through construction committee by internal/external agencies. all the committees are formed by selected members of the state government /inner representatives (staff members) as well as elected /selected student council members .All the construction works executed by the construction committee are supervised by technical experts and decided by the governing body. Similarly all the teaching learning processes such as extramural seminar, students seminar, teacher-parent meet, alumni meet, student mentoring system, career counseling, spoken English classes, etc. excluding regular syllabus are decided by IQAC committee and finally approved by governing body for execution. All these works are supervised by the IQAC committee through regular meetings and these minutes are communicated to the staff members for proper execution .The staff members follow the instructions of these committees and work accordingly in proper manner. Regular staff council meeting are organized for sensitization of the staff members and it leads to the betterment of the students of this institution , is mandatory , and their involvement makes a good academic atmosphere and produces better future of the state and nation as well.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>The curriculum of our college has been designed by the Utkal University as we are the constituent affiliated institution of it. Now we are adopting CBCS pattern from the session 2016-17 as approved by the University. it is also changed time to time by the university through its academic council and board of studies to meet the need of the students to equalize them with national universities. We are preparing the academic calendar for both institution as well as individual teachers in the beginning of the session which represents the whole work to be done during 1st July to 30th June of every academic year .the college prospectus also provides all the information to the students regarding working days, teaching days, list of holidays, mark/credits secured on each course available in our college. The academic calendars, time table both theory and practical for each semester are also available in our college website .all the staff members are updating their lesson plans and progress registers regularly which are verified by academic bursar and principal. Extra efforts are also undertaken to hold extra classes, doubt clearing classes, extramural lectures, engagement of guest lectures, and mutual rearrangement of classes.</p>
Teaching and Learning	<p>Our college has 12 no of departments with 15 no of different programme at UG level and it imparts quality education to nearly 1268 no of students in Arts, science and commerce faculties. The admission process of this college is completely governed by the state government through student academic management system following reservation norms. Around 3 times of application forms have been received from different parts of the state for each available seat of the college which shows the quality education imparted by the college. The college has 36 no of well dignified quality teaching faculties and the student faculty ratio is 35:1.</p> <p>The institution adapts different measures to support both advanced and</p>



slow learners such as student monitoring system ,paper presentation and interaction with experts in seminars ,students seminars ,remedial classes, spoken English classes , classes through ICT ,power point presentation etc .mentoring system is common for all the students with above mentor and mentee ratio to facilities all the academic achievements and challenges . a central library with around 24000 text and reference books, different journals and question banks provides ample scopes for the students.

#### Examination and Evaluation

The whole UG level courses consists of 6 semesters with 6 mid semesters examinations to improve the standard of the students. The examinations are conducted to improve the standard of the students. The examination system is completely controlled by the Utkal University which provides all question papers of practical and theory with answer books. The college is smoothly managing the examination system by strictly following rules of the university. the publication of the result has an average gap of 40days from the last semester examination in each year where by the students can be able to apply for their higher studies .the evaluation system for mid semester as well as mid semester is completely based on the guidelines of the university . at each semester papers are evaluated and the marks are communicated the students through online process .average percentage off application for revolution leading to change in mark during last five year is 0.01 which shows the positive impact reforms on examination procedure . Our college continuously takes the measures of repeating internal class examinations. Renovation of examination system online improves the maintenance of records. To increase the quality, the institution always emphasises on the increase of the teacher student ratio.

#### Research and Development

Paradip College is an undergraduate college affiliated to Utkal University. Though there is no provision for PG teaching, research, still the college encourages the students to publish papers, prepare projects. A Research committee constituted for the purpose



encourages the teachers to publish papers/articles/ in edited books/journals/reputed News papers. A few teachers have authored books .Research committee also encourages all to go for research project, research degrees etc.

Library, ICT and Physical Infrastructure / Instrumentation

The college has a moderate infrastructure for different parts such as library, laboratory, office, class rooms etc. it is well equipped for the betterment of the students of this institution that is administered by this college governing body. It has a system of prevention and post maintenance activates like regular preventive measures such as periodic check up of electric, water installation equipment, and sewage and garbage disposal. The emergencies in these regard are immediately attended for a safe campus life. Different Departments of the college are quick enough to inform to the college administration about maintenance of these installations as and when necessary and the work is executed accordingly. The library infrastructure includes the central library, reading room for students, teachers and departmental seminar libraries. The library has the internet facilities with ongoing automation process through ILMS. There are some rare books, manuscripts and maps which are well preserved in it. The sports infrastructure consists of football field, cricket field volley ball court, badminton and kabadi court which continuously utilize to produce sports resources. The entire seminar halls are provided with ICT facilities which support a modern way of teaching to the students.

Human Resource Management

The institution functions with a well articulated vision in all its activities towards translating the vision into reality which is the vital point of human resource management. Decentralisation of administration works through constitution of the different committees. A well furnished manual is available for each committee outlining the composition, tenure, function and jurisdiction which is reflected in the college website. The institution encourages the team spirit

which is the vital point of college administration. Gradually the institution is shifting to e-governance through online admission, examination, library automation, salary through HRMS, leave application. The institution is continuously trying to supply all types of information through mail/website to the students, staffs and public. Elaborate performance appraisal system and report are monitored by IQAC which performs a proactive role for human resource management and submission of AQAR. The college has an efficient mechanism for submission of data in different forums.

#### Industry Interaction / Collaboration

Paradip college is situated in the port city .Pardip Port Trust ,Paradip acts like the God father of the college. All the chairpersons of PPT were the president of Governing Body who not only extended financial assistance but also provided accommodations to all its employees with lower cost. The rapport being strong with the college , PPT ,Paradip collaborates with the college for conduct of many programmes like vigilance awareness week etc. The interaction, Collaboration of IFFCO Paradip ,PPL,IOCL ,JM BOXICo. and many other industrial houses are always praiseworthy.

#### Admission of Students

The college undertakes admission through SAMS managed by state government following all reservation norms. The admission process is strictly on merit basis and transparent as it is completely e-governed handled by the government.

### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The college undertakes admission through SAMS managed by state government following all reservation norms. The admission process is strictly on merit basis and transparent as it is completely e-governed handled by the government.
Administration	All the administrative works such as all government communications (HEI Portal ,UGC Website ,etc) ,disbursement of salary components to the employees (HRMS) .all the important information's of the college administration to the

	GB, IQAC employees ( Whatsapp, message) are done by e-governance . The college is connected through high-speed internet of bandwidth 40 Mbps.
Finance and Accounts	All the finance matters of the institution are completely transparent as all the payments are made through account payee cheques. The account details of the college are maintained by the internal and external audits and these are managed through nationalized banks. All the payments received from the external agencies and made to external and internal agencies through online process.
Student Admission and Support	All the finance matters of the institution are completely transparent as all the payments are made through account payee cheques. The account details of the college are maintained by the internal and external audits and these are managed through nationalized banks. All the payments received from the external agencies and made to external and internal agencies through online process.
Examination	All the examination related matters such as filing up forms, entry of marks, and issue of certificates and publication of results of the institution are maintained by UUEMS, Utkal University web portal.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	NIL	NIL	NIL	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Computer Training programme	Computer Training programme	20/12/2017	06/01/2018	30	10

	on MS OFFICE INTERNET	on MS OFFICE INTERNET			
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	06/09/2017	26/09/2017	21
Refresher Course	1	29/08/2017	18/09/2017	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	3	Nill	3

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1.-Financial Supports from employees credit co-operative society ltd. on the basis of loan with low rate of interest per annum for construction of House building , for Higher studies of children ,daughters marriage , health issues etc. 2.-EPF contribution from the institution .	1.-Financial Supports from employees credit co-operative society ltd. on the basis of loan with low rate of interest per annum for construction of House building , for Higher studies of children ,daughters marriage , health issues etc. 2.-EPF contribution from the institution .	S.S.G.,Stipend for SC/ST Students ,6 endowment cash prize ,

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College Conducts internal and external audits regularly .The Govt. of Odisha deutes authorised charted Accountants to undertake audit. If any objection is raised by the audit party , immediate steps are taken by the college to comply the same .
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
PPT Paradip	500000	College Development Management Salary
No file uploaded.		

6.4.3 – Total corpus fund generated

## 6.5 – Internal Quality Assurance System

### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	Principal Academic Bursar
Administrative	No	NIL	Yes	Principal Administrative Bursar

### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. More number of doubt clearing classes and monitoring of students attendance to enhance their presence in the class room. 2. Regular visit of parents to ensure their wards activities in the college. 3. The attendance of the students and their performances in examination to be communicated them in regular intervals. 4. Suggestion of the parents to improvise the Library as well as laboratory facilities. 5. Their involvement in different Social and developmental activities of the institution.

### 6.5.3 – Development programmes for support staff (at least three)

1. Financial assistance for the children and family members for marriage and higher study as well as support in case of accident /death for staff members. 2. Regular EPF contribution by the college. 3. Accommodation to all staff with nominal charges. 4. Salary advance in case of Medical or Marriage or Dusahrra to the staff of the college

### 6.5.4 – Post Accreditation initiative(s) (mention at least three)

Most of the suggestions given by NAAC peer team have already been implemented. Initiative measures have been taken to achieve the suggestions by the team .more emphasis is given to library automation and to make it fully functional. Besides there is a proposal to construct a boys hostel in the college campus. The 1st floor of women's hostel has been completed and it will accommodate the student's soon. Steps are been taken to Implement more no of ICT enabled class room.

### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Campus Requirement Drive	07/07/2017	07/07/2017	07/07/2017	15
2017	IQAC Seminar	21/08/2017	21/08/2017	21/08/2017	80

2017	Conduct of Awareness Programme on ill effects of Blue Whale game	13/09/2017	13/09/2017	13/09/2017	70
2017	IQAC meeting	17/11/2017	17/11/2017	17/11/2017	8
2017	Fixing of Dates regarding conduct of different seminars	11/12/2017	11/12/2017	11/12/2017	8
2017	Conduct of Self Defence Training programme	19/10/2017	19/10/2017	25/11/2017	143
2018	Celebration of National Fire Service Day	14/04/2018	14/04/2018	14/04/2018	40
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Discrimination	15/11/2017	15/11/2017	74	30

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Environmental studies is a part and parcel of our course of study as Ability Enhancement Compulsory Course (AECC) for all the students to make them aware about the main constituents of polluting materials of the environment and how they will manage to save the environment .Environmental studies is also taught in different programmes to make us more conscious .Plantation programme is one of the chief objectives of our institution which is a regular feature to make an Eco-friendly campus. The campus has different medicinal as well as forest plants which strengthen our objectives. Many cleanliness programmes were adopted by our NSS, NCC, YRC wings, and alumni as well as staff members of this college. Separate power supply units for each classes and buildings exist in the campus which enables to switch off the unused buildings and classrooms in off hours. The college has its own water supply system which helps to save water by using required amount. The harvested rain water is used for growing of plants and garden of the campus.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Provision for lift	No	Nil
Ramp/Rails	No	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	1
Scribes for examination	Yes	1
Special skill development for differently abled students	No	Nil

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	09/11/2017	01	First aid Training programme	students learnt about First Aid	35
2017	1	1	19/10/2017	01	Self Defence Training programme	Security of Women	143
2017	1	1	15/11/2017	01	G.K. Competition	Girls Student Learned the Legal rights of Women	74

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#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Calendar	12/08/2017	<p>All the Students ,Teachers Stake Holders were intimated by the circular each of them were supplied a copy of the hand book.</p> <p>Accordingly ,all the students adhered to it followed the same in the college during their studentship. similarly</p>

the faculty members of our college strictly followed the code of conduct .each member of the staff also disseminated moral values among the students in addition to imparting knowledge of different subjects in the class room and during different seminars ,meetings etc.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Gandhi jayanti	02/10/2017	02/10/2017	100
Celebration of World AIDS Day	01/12/2017	01/12/2017	100
Welcome ceremony of different Departments	28/09/2017	05/10/2017	200
Annual Function of Odia sahitya Samsad	06/12/2017	06/12/2017	150
Annual Function of Science Society	16/01/2018	16/01/2018	200
Annual Athletic meet	29/01/2018	30/01/2018	300
Inaugural Function of students Union	02/02/2018	02/02/2018	500
No file uploaded.			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Plantation programme was undertaken. 2.Massive Cleaning work. 3. Awareness made by all the teachers,NSS wings of the College to keep the campus neat clean. 4. Awareness made to students to avoid vehicles to the college campus.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

Best Practice-1 One of the healthy ,innovative best practices of our college is the publication of the College Magazine SAPTAVARNA and the college calendar ,The Magazine is the literary mouth piece of the college where the students and the faculty members contribute their writing in bilingual mode (both English Odia) in shape of poems ,Essay ,Criticism for providing creative impetus to the budding students .The College calendar is published annually and records all important information and regulation of different Societies ,Sections ,Committees of the College and Provides the detailed information to the novice. The publication of 'Wall Magazine' in the college is a unique feature of the best practice .it is published quarterly where the students and the members of the staff contribute pictures , poems , Arts and short articles for creating a healthy ambience of Art , literature. Best Practice-2 The college maintains



good rapport with the public ,guardians .students teachers and gives due regards to all the ex-employees for up-keeping of the glory and greatness of the bygone days and facilitating development for the greater interest of the institution. Pardip college has a unique tradition and best practices for giving away Endowment prizes and felicitation to the students having secured highest marks in Zoo(H), Bot (H), Physics(H), Chemistry(H), Pol.Sc(H) Hist.(H) among all the students of the college in 3 FD University Examination in Foundation Day celebration of the college. A few generous Teachers Principals of the college in the past have instituted this practice. Besides, the senior most employees who retire before the Next Foundation Day celebration are also felicitated on the occasion of the Foundation Day of the college.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.paradeepcollege.org/naac.php>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Paradip College, Paradip Port is a Govt. Aided College in the district of Jagatsinghpur, Odisha. It is premier institution of higher learning catering to the educational needs of the offsprings of P.P.T employees and the neighboring districts. The college has an ownership of a land of 5 Acres. The entire land is completely covered by boundary out of which the Lecture Halls, Administrative Building, Labs, Conference Hall and Women's' Hostel cover three acres and in rest two acres initiative is being taken to construct a new Boys' Hostel though the college has Boys' Hostel outside the campus. The College has a Sports Complex with Football Field, Cricket Field, Volley ball, Basket ball etc. The plantation surrounds the entire building area and sports complex giving a salubrious and environment friendly campus. The Administrative Building, Lecture Halls, Library, Labs, Women's Hostel and Conference Hall are appropriately placed to satisfy the easy accessibility to the students, Staff and Public. The entire campus of the college is away from the din bustles of city life and connected to the beauty of Light House Sea-beach which proves to be conducive to the students. The college has a Multi Skill Language Lab, Smart Class Room, Gym Centre, and Sports Practice Room etc. Besides, the vehicle shed for the members of staff separate Cycle Shed for the girl students and boys, garden, canteen , a Podium for open meeting, NCC Rooms, NSS Rooms, IQAC Room, YRC Room, Sports Room which facilitate the variety of activities for the benefit and greater interest of the students. The campus remains neat and clean and well-netted by pucca road touching all the land marks. There is no water logging in the campus in rainy season as the institution has a water disposal system. One pond existing in front of the college is always beautified and adds to the glamour of the college and gives biodiversity to the campus life. The soil type gives ample opportunities for growing various type of medicinal, flowering, non-flowering and productive plants in the campus. The whole land area and building are guarded by the security staff of the college round the clock. Besides to check the entry of outsiders, students etc one Sentry Guard is on duty from 9'0 clock to 4'0 clock on every working days. The whole campus is electrified and Wi-Fi for the interest of the students and the institutions. The teaching-learning system, Examination Cultural aspects of the college are quite satisfactory to all concerned. The college has produced toppers in University level and many students have brought laurels to the college. One impressive feature added recently to the college is the establishment of EK Bharat Shrestha Bharat Club, (EBSB) where our college is paired with the Sybmiosis College of Arts Commerce, Pune, Maharashtra to carry on student exchange programme , teacher-exchange programmes for exchange and assimilation

of culture of Odisha Maharashtra Blood Donation Camp, Cleaning work, Swachhata Pakhawada, Fit India Programme,, National Youth Day Celebration, Annual Sports.

Provide the weblink of the institution

<https://www.paradeepcollege.org/naac.php>

### 8.Future Plans of Actions for Next Academic Year

1.Renovation of different departmental Rooms. 2. Modernisation of laboratories. 3. Establishment of Smart classes. 4. Felicitation of old employees on the occasion of college Foundation Day Celebrations. 5. Installation of C.C.Cameras inside classrooms, Examination Section ,corridor as well as the college campus to monitor discipline in the college. 6. Major repair and maintenance of the college building. 7. Completion of Womens Hostel. 8. To organize regional conference of Odisha Chemical Society. 9. To organize philatelic exhibition in collaboration. 10. To organize gender sensitization training programme in collaboration. 11. To take steps for conversion of all pass subjects into honors subject. 12. To organize IQAC seminar.