Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**PARADIP COLLEGE, PARADIP**
Name of the head of the Institution	**Dr. Suprema Kanungo**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**06722222379**
Mobile no.	**9938506886**
Registered Email	**paradip_college@yahoo.com**
Alternate Email	**paradipcollege75@gmail.com**
Address	**At/PO- Paradip Port, Dist- Jagatsinghpur,Dist-Jagatsinghpur,Paradip,754142**
City/Town	**Jagatsinghapur**
State/UT	**Orissa**
Pincode	**754142**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Sri Ganeswar Patra**
Phone no/Alternate Phone no.	**06722222379**
Mobile no.	**9437316142**
Registered Email	**ganeswarpatra69@gmail.com**
Alternate Email	**paradipcollege75@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://paradeepcollege.org/IQAR.php

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.paradeepcollege.org/naac.php

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B**	**2.32**	**2016**	**16-Dec-2016**	**15-Dec-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**26-Nov-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Antidrug Awarness Programme	**21-Jun-2019** **01**	**100**

Celebration of International Yoga Day	01-Jun-2019 01	120
Celebration of Kargil Vijaya Diwas	25-Jul-2019 01	100
Campus Recruitment Drive	07-Aug-2019 01	50
Celebration of College Foundation Day	12-Aug-2019 01	300
Organizing Guardian Meeting	16-Sep-2019 01	110
Conduct of Career Counselling	17-Oct-2019 01	120
Celebration of Constitution Day	26-Nov-2019 01	100
Celebration of World Aids Day	01-Dec-2019 01	150
Inter Disciplinary Seminar(IQAC)	04-Dec-2019 02	70
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Paradip College ,Paradip	Fani	Govt.of Odisha ,Dept. of Higher education.	2020 183	2300000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File]()
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File]()
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1 Installation of Smart Class Room. 2 Completion of Repair Maintenance of college. 3 Installation of Siren Fire extinguishers. 4 Completion of Science Laboratory out of funded by RUSA. 5 Completion of Women Hostel.(1st Floor) 6.Feedback collected from different stake holders ,analysed and utilised for the improvement. 7.Departmental students seminars were organised . 8.Plantation Blood donation camp were organised .

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Improvisation of library & lavatory facilities	The Old & outdated books of library were sorted out & write off & replaced by new books. lavatories of boys ,girls & staffs were upgraded .
Collection of feedback system	Feedback of students ,teachers,alumni & Parents were collected ,analysed & implemented
Functioning of language Lab.	Made Functional
Installation of Siren,Fire Extinguishers procurement of furniture	one Siren was installed & pairs of furniture were procured.
Instalment of CCTV Installation of Smart Class Rooms	C.C. T.V Smart Class Room Installed
Completion of Women's Hostel.	First Floor of Womens' Hostel completed
Organising faculty Development Programme	Seven Day Online Faculty Development Programme Organised
Major repair of college buliding	The Major repair of college building was completed.
Creation of Question Banks by all Departments	Question Bank Created
Construction of Seminar Hall of the college	Seminar Hall Completed & made functional
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
IQAC, Paradip College	18-Feb-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**23-Oct-2020**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**A Management information system is a process which regulates the whole information of the institution through computer networking system .It gathers data from multiple sources related to our institution online ,various software manual information which are analyzed and reported to the management for making the different perspective measures of the institution . The chief objective of MIS is to provide correct feed back to the authorities including the college management for decision making and some accurate information is conveyed to all stake holders .The different achievements by this system are : 1) Students Academic management System (SAMS): it controls the admission ,examination ,examination related information ,compliance regarding these process ,students scholarship and issue of certificate . The application for admission ,selection ,Publication of merit list including maintaining the guidelines of for reservations of different categories ,SMS to students regarding selection ,admission to college ,allocation of subjects ,subject change issue of transfer certificate are also done through SAMS. All these processes are completely controlled by the state Govt. and Utkal University .All the above information is also stored in software of SAMS and the college . some of the information are also stored as hard copy in the college . 2) Automation of college library is completed and partially operational from this year. The Automation is done through library management software of version PHP SQL , server 2014. Through this software ,the details of accession of all books and journals are uploaded .The The issue of library books to the**

students Staffs is completely managed by this software .The details of rules and regulations ,availability of books and journals can be Known through this software some of the facilities related to the library are available in college website . 3) Administrative Works :Most of the administrative works like receiving of all types of letters from Govt. and other sources and compliances of these letters are completely done through online system .All the payments regarding different activates like purchase , bills Vouchers are made through online transaction . The Payment of salary ,increments ,promotional benefit, arrear payments ,GPF and other payments are made through HRMS software provided by the Govt. 4) College Website : The College website plays a major role in providing information to all stake holders like students ,staff ,alumni ,public and Govt. Departments. The website provides a plethora of information like history of college , students information ,faculty details ,administrative staff position ,course structure of different programmers admission information ,Question book of different programmers of different Dept. The students activities like NSS, NCC , YRC ,Sports council ,cultural Association ,Dramatic Society ,EBSB Club are reflected in different links in the college website . This also provides links of different important e portals like UGC etc.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Paradip College, Paradip is affiliated to Utkal University, Bhubaneswar. The new model degree CBCS curriculum designed by Utkal University for the session 19-20 is implemented in the same year following the guidelines of University . This curriculum is based on parity with the other University of the country .Our college has implemented this curriculum in a well planned manner with detailed documentations. At the beginning of the academic session ,the college as well as the individual teachers prepare a yearly academic calendar accommodating the whole curriculum designed by the University to meet the need of the students .Also all the teaching have a well planned lesson plan to transact the whole courses in the year. The academic Calendar is also approved by the head of the institution with modification if any and uploaded in the college website .In this pattern each programme consists of 26/24 papers which

carry 6/4 credits each for theory and two credits for practical. As each credit is for 10 hours thus 6/4 credits requires about 70/53 classes of 45 mints each. Each teacher is allotted to take Maximum 30classes per week . For this he also maintains progress register as well as students attendance register. The progress registers of all the teachers are verified by internal academic audit by academic bursar and the Principal. The shortage of faculty members are also adjusted by appointing Guest facilities .To improve the quality of education ,the college has a mechanism of doubt clearing classes , proctorial System ,extra classes for slow learners. The teachers are also allowed faculty development programmes through different University to update themselves regarding new curriculum . All the mechanism governed by the college are verified and discussed in different forms such as IQAC ,Staff council and Governing Body. The Faculty members regularly attend the state / National /International /Local level seminars to equip themselves which enrich our students to know more about the usual as well as new topics concerning their Higher studies .The college also arranges extramural seminars ,Student seminars ,and spoken English classes to improve their quality in different fields . But in the present year as COVID Pandemic compelled to regular shut down & Luck down ,the faculty members attended many online national and international webinars ,FDP etc. All the mid sem. Examinations are conducted on the scheduled date and the papers of these examinations are evaluated by Department teachers following the University rules. The semester/ end semester examinations are also conducted by the college on the basis of guidelines of University and their valuations are done by teachers of different colleges selected by the University at different Valuation centres of the state .Finally the result is published by the university at the end of the last semester .The whole process is conducted with fall confidential manner to maintain the sanctity of examination system of the institution .

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
-NIL-	-NIL-	Nil	2019	-NIL-	-NIL-

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Education Hons.	28/02/2019
BA	Sociology Hons.	28/02/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	English Hons.	20/06/2019
BA	Odia Hons.	20/06/2019
BA	History Hons.	20/06/2019
BA	Pol. Sc. Hons.	20/06/2019
BA	Economics Hons.	20/06/2019
BA	Philosophy Hons.	20/06/2019

BA	Sociology Hons	20/06/2019
BA	Education Hons.	20/06/2019
BSc	Physics Hons.	20/06/2019
BSc	Chemistry Hons.	20/06/2019
BSc	Mathematics Hons.	20/06/2019
BSc	Botany Hons.	20/06/2019
BSc	Zoology Hons.	20/06/2019
BCom	Commerce Hons.	20/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Self-Defence training Programme for girl students	11/12/2019	106
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	-Nil-	Nill
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Paradip College, Paradip being a premier institute of higher learning in the state of Odisha has a track record of teaching-learning and conduct of Examination. All the faculty members being quite experienced, deliver teaching in the best possible manner to the utmost satisfaction of the students. In order to asses and ascertain the quality of teaching-learning process of different programmers of study, the college has a system of collecting feedback from the students, teachers, employers, Alumni and parents. At the end of every semester/year feedback is collected and analysed by the College authority and senior members of the staff. Remedial measures are taken after analysis of feedback. This year feedback was collected from the students, principal,

Parents Alumni. The students have expressed a greater degree of satisfaction on quality of teaching, conduct of practical examination, evalution, guidance, counseling, mentoring, and supply of teaching materials and question bank as well. The students have expressed medium level of satisfaction regarding library facilities, canteen facilities, sanitation and drinking water facilities supplied by the college. The institution has to give more emphasis on medical facilities, internet and computer facilities, and recreational facilities for them. The administration was also sincerely concerned about the remarks given by the students on improving various facilities as desired. The college also collected the feedback of the parents to take their views for the improvement of the quality education, spiritual awareness, counselings of their wards. The institution worked continuously to comply with the aspiration of the Parents. Their views about the teachers gave an overall satisfaction regarding the improvement of their wards, approach to the teachers, administrator and availability of infrastructure to them. They advised to improve internet facilities, sanitation and use of modern instruments in laboratories and modern teaching aids, The College prepared a feedback system for the alumni and they have expressed their high gratitude and satisfaction regarding the facilities provided by the college with its limited resources. They suggested to improve library infrastructure, laboratories, career counselings by the different organisations, entrepreneurs etc. The administration sincerely looked after the shortfall expressed in the feedback and tried to implement the measures such as improvement of drinking water facilities by setting more no of water purifiers ,leased line facility in place of broadband , new laboratory equipment as per the CBCS syllabus and career counselings facilities in different fields.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Economics,English,History,Political Science,Odia,Philosophy	256	325	256
BSc	Physics,Chemistry,Botany,Zoology,Mathematics	128	220	128
BCom	Accounting	64	140	64
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1094	Nill	35	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
36	36	5	8	2	3

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system is one of the best Practices of this institution .This creates an environment of trust and faith between the teachers and taught. This system helps faith between the teacher and taught .This system helps the mentor to understand the educational, personal and economic problems of the mentee as well as his/her rescue. The mentors always try to resolve the problems of different aspects of mentee as for as the practicable by themselves or by others which ultimately ensures the overall development of beneficiaries. The college has a special period in the regular time table during which both of them are available for interaction .The students of the college are divided in to various groups with the mentor-mentee ratio of 1:34 . The mentor maintains the personal bio-data of mentees in form of a data sheet which contains personal, academic details as well as hobbies of the mentees. The mentor always tries to explore the extraordinary quality of the mentee and emphasizes the improvement of that quality which may help the mentee reviews, the implementation of previous tasks and suggests to achieve the goal by attending the classes regularly, Participating in the social works, involving themselves in different community activities, respecting the elders and maintaining discipline in life as well. The system also enables the parents to know about the performances and regularity of their wards in the institution. The Parents have a slope to ventilate the activities of their wards to the mentor so that she can understand the mentee better and try to sort out their problems.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1094	36	1:30

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
41	32	9	4	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Lt.Cdr. A.C.Mishra	Lecturer	Social Service
2019	Sri Subhas Chandra Biswal	Associate Professor	Janasudha Barsika Award
2019	Smt. Mamata kahandayatray	Lecturer	PhD

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during

the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	10104,10105,10106,10109,10114,10115,10116,10120,10200	6th Semester 2019	09/04/2019	25/06/2019
BSc	20102,20103,20106,20107,20108,20200	6th semester 2019	09/04/2019	25/06/2019
BCom	30101,30200	6th semester 2019	09/04/2019	25/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per Utkal University assessment parameters, student's evaluation system is divided in to two parts 1. Mid-term assessment is of 20 marks for all streams conducted by institutional level. 2. End –term assessment is of 80 marks theory for non-practical subject and 50 marks theory and 30 marks practical conducted by University Level. To improve the quality of students ,continuous internal assessment are conducted in each subject in the department by performing unit test ,project, assignments, group discussion ,student seminar which considered as parameters along with different co curricular achievement . Extra mural seminars by experts of different autonomous and Universities, paper presentation by the students and minor project are introduced in the curriculum to encourage activity based environment. To incorporate the critical thinking among the students various group discussion, debate, sports, literacy programme are organized in which students explore new ideas enhance their performance ability. Rendition of marks, photo copy of answer script can be obtained from University through its website to ensure their performance in case of any doubt of students. Coding of answer script, question paper setting by examiners of their University and evolution done by the examiners quite confidently. In the practical examination the mark obtains is a rigorous process of experiment viva voice practical notes. In the end semester along with other subject a project work is also allotted to the students bearing 100 marks which includes experimental work/ field study ,viva voice , paper presentation and with a project report . Quiz, debate, current affair competitions are held regularly as a part of improvement of quality education for the students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar for the session 2019-20 was prepared on the basis of common minimum standard (CMS) issued by the Govt. of Odisha ,Dept. of Higher Education which is available in college website . The University examination semester, yearned-semester mid-semester was conducted as per the calendar with a slight modification if required by the University overcome the genuine problems arising during the period .other related matters such as different activities like cultural function ,Annual function of different Association conduced as per the academic Calendar . The college has also under taken publication distribution of the college calendar, magazine named "The Saptavarna" as per scheduled date .The college also observed important date like Foundation Day , AIDS Day, Constitution Day, Yoga Day, Ek Bharat Shrestha Bharat Day , Ganesh Puja , Saraswati Puja etc. We organised seminars ,webinars etc. we undertook

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.paradeepcollege.org/naac.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
10104, 10106, 10109, 10114, 10115, 10116, 10200	BA	Eco(H), Eng(H), Odia(H), Phil(H), Pol. Sci(H) Arts (Pass)	196	166	84.69
20102, 20103, 20106, 20107, 20108, 20200	BSc	Botany(Hons.), Chem(Hons.), Math(Hons.), Phy(Hons.), Zool(Hons.), BSc (Pass)	106	89	83.96
30101, 30200	BCom	BCom (Pass & Hon)	58	58	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.paradeepcollege.org/naac.php

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	-Nil-	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Material Characterization at nano order length Scale	Physics	08/02/2020

Importance of Science in everyday Life	Chemistry	18/02/2020
Importance of Medicinal Plant	Botany	14/02/2020
Opthalmic Diseases cure by Modern Technology	Zoology	19/10/2020
Importance of Computer for the study of Mathematics	Mathematics	11/02/2020
Contruribution of Short stories to English Lit.	English	09/01/2020
Odia Computer Education	Odia	24/01/2020
B.R.Ambedkar ,The Progenitor of Indian Constitution	History	04/02/2020
Transgender Studies	Pol.Sc.	07/02/2020
Role of FDI In the Economic development of India	Economics	12/02/2020
Philosophy of Sri Aurobindo	Philosophy	12/02/2020
Success behind a Teacher	Education	17/01/2020
Man is a Social Animal	Sociology	20/02/2020
Post Modern Stories	IQAC	04/12/2020
Article 370 of Indian Constitution	IQAC	17/12/2020
Use Application of Nano Technology	IQAC	11/01/2020
Sakuntalam : A Critical Study	English	10/09/2019
Macbeth as Tragedy	English	21/09/2020
Romantic Age	English	07/11/2019
What is an Author ?	English	21/11/2019
Elizabethan Drama	English	22/11/2019
Miss Julie	English	28/11/2019
Vedic Literature	English	05/12/2019
Emerging Private sector in India	Commerce	05/02/2020
St. Literature of Maharastra(Webinar))	EBSB Club	15/06/2020
Culture of Shri Jagannath (Webinar)	EBSB Club	20/06/2020
Covid Management in Odisha (Webinar)	EBSB Club	20/06/2020
St. Tukaram (Webinar)	EBSB Club	23/06/2020

Cultural Sensitivity and English Language Teaching (National Seminar, Online)	English	23/09/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Social Work	Ltr.Cdr.A.C.M Ishra	Paradip MPL,Paradip	31/08/2019	Social Work
Rajiv Gandhi Award	Digbijya Das	Utkal University	19/11/2019	N.S.S
Best Volunteer Award	Samir Malati	Paradip College,Paradip	05/01/2020	N.S.S

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	NIL	Nill	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Odia	2
Pol.Sc.	2
English	2

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation

Social Media and Higher Education	Ganeswar Patra	Prakaran	2020	Nill	ISBN:978-93-5396-594-5	Nill
Education of the Tribal Girl Child: A case study of Jajpur district of Odisha	Mamata Khandayat Ray	Governance Gender and Environment	2019	Nill	ISBN: 81-83324-934-5	Nill
The changing Dimension of Indian Labour Market:Issue and Policy	Saswati Swagatika	Odisha Review	2019	Nill	ISSN:0970-8609	Nill
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	Nill	Nill	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	10	35	15	15
Presented papers	5	3	5	5
Resource persons	3	5	5	5
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Angadan Abhiyan-20-2019	NSS Units, Paradip college ,Paradip	10	100
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
N.S.S.	Rajiv Gandhi Award Best Volunteer Award	Utkal University,BBSR	1
N.S.S.	Best Volunteer Award	Paradip College,Paradip	1
N.S.S.	Best Volunteer Award	Paradip College,Paradip	1
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachha Bharat	EBSB Club ,Paradip College	Massive Cleaning Work	10	30
Aids Awareness Programme	N.S.S. Wing,Paradip College	Aids Awaerness rally	6	50
Road Safety Week	N.C.C. Wing, Paradip College	Awareness rally	5	40
Swachhata Pakhawada	EBSB Club	Cleaning of the college campus	5	50
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Cultural Exchange Programme of odisha Maharashtra in Collaboration with Symbiosis College of Arts Commerce ,Pune	300	Paradip College,Paradip	02
Kargil Vijaya Diwas in Collaboration with Indian Coast Guard ,Paradip	100	Paradip College,Paradip	01
Van Mahotsav in Collaborations with Adarsh Prayas ,Paradip	50	Paradip College,Paradip	01

Vigilance Awareness Week	60	Paradip College,Paradip	01
Elocution Competition in collaboration with Symbiosis college of Arts Commerce, Pune	30	Paradip College,Paradip	01
Webinar of YRC in Collaboration with Antardrusti, Jagatsinghpur	40	Paradip College,Paradip	01
A Series of Webinars in Collaboration with Symbiosis College of Arts Commerce,Pune	50	Paradip College ,Paradip	03

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	0

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Symbiosis College of Arts Commerce ,Pune	04/12/2019	Cultural Exchange of Odisha Maharashtra	20

No file uploaded.

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3905000	2609879

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Video Centre	Existing

Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

No file uploaded.

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
MY SQL	Partially	php	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	17455	1145523	888	192350	18343	1337873
Reference Books	5185	340295	176	38150	5361	378445
Journals	1160	47984	51	7400	1211	55384

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	40	5	1	1	10	15	8	40	0
Added	0	0	0	0	0	0	0	0	0
Total	40	5	1	1	10	15	8	40	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS

4.3.3 – Facility for e-content	
Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
3905000	2609879	850000	290000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and Policies for maintaining and utilizing physical ,academic and support facilities –laboratory ,library, sports complex ,computers ,classrooms etc of Paradip College ,Paradip , Dist-Jagatsinghpur . Maintenance and utilization of the Infrastructure Facilities: The maintenance and utilization of the infrastructure are carried out with the support of the different committees of the institution .The organizational chart of the maintenance system is given below. Maintenance of physical facilities : The maintenance of physical facilities is headed by the budget , UGC and construction ,repair committees which were approved by apex body of the institution called governing body. The Physical facilities are divided in to following four divisions such as water and sewage ,building ,carpentry and gardening .Each division is headed by officer in charge of the committee and supervised and supported by student council ,governing body and IQAC committee by employing respective skill workers. Laboratory Equipment: The equipment and machineries in the laboratory are maintained by the laboratory in-charge such as laboratory Assistant and Laboratory Attendant with the advice of Head of the respective department. Library: The Library is headed by the librarian who is the head of the Library .He is supported by the assistant librarian supporting staff . In addition to the above staff, an attendant helps the students ,staff and public for searching and lending of the books in the library. The process is now modified due to automation of library. Both the reading rooms such as staff and students are also maintained by them. Office Management : The Office is headed by principal of the institution which is supported by Administrative ,Academic and Account Bursars. All the functions of the office are separately coordinated by different heads called Bursars supported by respective office staff members including Head clerk, Junior Clerks , Accountant ,Cashier and office assistants. All the academic and extracurricular activities are carried out by teaching staff members guided by Admin .Bursar ,Academic Bursar etc. Physical Education: The Physical Education is facilitated by the physical education teacher with the support of vice president ,assistant vice presidents and office bearers of Athletic Association .All the activities of the sports complex are supervised by vice president of the sports councils with the help of student council.

https://www.paradeepcollege.org/naac.php

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Endowment Prize Money for Best Graduate in Physics, Chemistry, Botany,Zoology ,Political Science History	6	3000
Financial Support from Other Sources			
a) National	Prerana (SC/ST/OBC/SEBC/EBCScholarship)	79	237000
b)International	NIL	Nill	0
No file uploaded.			

 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
English Communication	19/10/2019	30	Department of English ,Paradip College ,Paradip
No file uploaded.			

 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Carrier Counselling	300	300	6	6
No file uploaded.					

 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
10	10	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
HR Head ,JM BAXI	110	2	Nil	Nill	Nill

Co.,Mumbai	

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	40	BA/BSC/B.COM	ECO/ENG/HIS/POL SC/PHY/CHEM/BOT/MATH/ODIA/COM	Utkal University, Bhubaneswar,Ravenshaw University,Cuttack, Berhampur University Berahampur,North Odisha University Baripada,FM University Balosore, IGNOU	MA,MCOM,MSC,MBA,

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter College Tournament on 26.11.19	Inter Institutional	70

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	National	Nill	Nill	00	Nill

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student's union / council consist of a body which includes president, Vice-president, Secretary, Assistance Secretary and class Representatives from each class. Along with this body, other associations such as cultural, athletic, dramatic, DSA, OSS, science society are there. These bodies are elected either by student's election or by selection process. The whole process of

election/selection based on rules is designed by the government of Odisha. The institution strictly follows these rules to form such student's student council, which fosters and promotes relationship between students among themselves as well as students and teachers. These facilitate smother functioning of academic, non-academic events, co-curricular and extracurricular activities of the institution as well as their participation in administration. the students council monitors the function of several units of college connected with students activities such as cultural activities ,debate ,dramatic performance ,cleaning of campus ,different awareness programmers (road safety, aids prevention ,girl child issue) ,Plantation ,Yoga ,Voluntary ,Participation in different function of locality (Ratha Yatra, Durga Puja etc.) The council participating in helping people of the society during natural climates such as flood ,cyclone , fire accident, road accident etc with support of staff of this institution .The council cooperate to observe different important observation days such as independence day ,republic day ,birth anniversary of eminent personalities of our nation and state such as Gandhi Jayanti, Vivekananda Jayanti , Kargil Vijay Divas, Constitution Day with officers in charge of these observations and also gives healthy massages to the society . They actively participate in other social works like blood donation camp, organized by the YRC unit of the college. It creates a healthy atmosphere among the students as well as local people to donate the same to save life of needy people. The student's council organizes different functions with the help of faculty members of this college with in a specific cultural period declared by govt. Of odisha, which is also reflected in govt. /college calendar .all the activities start from inaugural function of the in which eminent politicians /educationists are invited to encourage the academic atmosphere and inspire the students as well as teachers to prepare themselves to complete others in all respect. The athletic association and cultural association organize their different activities throughout the session which ends with annual function. In these functions, the winner and champions are awarded with medal and certificates. The athletics who participated in state and national competitions are honored with special trophies. The dramatic association of the college organizes one act play, solo dance competitions and concludes a full length drama which is the rare function of the institution with the help of the student council. The college also organizes activities such as science society, and Odia Shitya Samaj, Ganesh Puja and Saraswati Puja with the help of student's council. The student's council represents on the hostel committee, library committee, IQAC, as well as the Governing Body. The fees for activities of student's council are collected and allocated through budget and the account is properly maintained.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

200

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

02

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

All the activities of this institution go through a planned decentralization and participative process. A well planned mechanism works to get a progressive achievement which is the primary objectives of the institution. Amongst them, an example is the infrastructure development. The fund generated by the institution or granted by the external agencies such as state/central government is utilized through a decentralization mechanism .the fund obtained is first distributed against different heads by the budget committee constituted by the college. This is first discussed in IQAC committee and finally passed in the governing body, is highest body and then reflected in the annual budget of the college. As per the direction of the said committees, the work is executed through construction committee by internal/external agencies. all the committees are formed by selected members of the state government /inner representatives (staff members) as well as elected /selected student council members .All the construction works executed by the construction committee are supervised by technical experts and decided by the governing body. Similarly all the teaching learning processes such as extramural seminar, students seminar, teacher-parent meet, alumni meet, student mentoring system, career counseling, spoken English classes, etc. excluding regular syllabus are decided by IQAC committee and finally approved by governing body for execution. All these works are supervised by the IQAC committee through regular meetings and these minutes are communicated to the staff members for proper execution .The staff members follow the instructions of these committees and work accordingly in proper manner. Regular staff council meeting are organized for sensitization of the staff members and it leads to the betterment of the students of this institution , is mandatory , and their involvement makes a good academic atmosphere and produces better future of the state and nation as well.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The college undertakes admission through SAMS managed by state government following all reservation norms. The admission process is strictly on merit basis and transparent as it is completely e-governed handled by the government.
Industry Interaction / Collaboration	Paradip college is situated in the port city .Pardip Port Trust ,Paradip acts like the God father of the college. All the chairpersons of PPT were the president of Governing Body who not only extends financial assistance but also provides accommodations to all its employees with lower cost. The rapport being strong with the college , PPT ,Paradip collaborates with the college conduct

	of many programmes like vigilance awareness week etc. The interaction Collaboration of IFFCO Paradip ,PPL,IOCL ,JM BOXICo. many other industrial houses are always praiseworthy.
Human Resource Management	The institution functions with a well articulated vision in all its activities towards translating the vision into reality which is the vital point of human resource management. Decentralization of administration works through constitution of the different committees. A well furnished manual is available for each committee outlining the composition, tenure, function and jurisdiction which is reflected in the college website. The institution encourages the team spirit which is the vital point of college administration. Gradually the institution is shifting to e-governance through online admission, examination, library automation, salary through HRMS, leave application. The institution is continuously trying to supply all types of information through mail/website to the students, staffs and public. Elaborate performance appraisal system and report are monitored by IQAC which performs a proactive role for human resource management and timely submission of AQAR. The college has an efficient mechanism for submission of date in different forums.
Library, ICT and Physical Infrastructure / Instrumentation	The college has a moderate infrastructure for different parts such as library, laboratory, office, class rooms etc. it is well equipped for the betterment of the students of this institution that is administered by this college governing body. It has a system of prevention and post maintenance activates like regular preventive measures such as periodic check up of electric, water installation equipment, and sewage and garbage disposal. The emergencies in these regard are immediately attended for a safe campus life. Different department of the college are quick enough to inform to the college administration about maintenance of these installations as and when necessary and the work is executed accordingly. The library infrastructure

	includes the central library, reading room for students, teachers and departmental seminar libraries. The library has the internet facilities with ongoing automation process through ILMS. There are some rare books, manuscripts and maps which are well preserved in it. The sports infrastructure consists of football field, cricket field volley ball court, badminton and kabadi court which continuously utilize to produce sports resources. The entire seminar halls are provided with ICT facilities which support a modern way of teaching to the students.
Research and Development	Paradip college is an undergraduate college affiliated to Utkal University . Though their is no provision for PG teaching research ,still the college encourages the students to publish papers prepare projects . A Research committee constituted for the purpose encourages the teachers to publish papers/articles/ in edited books/journals/reputed News papers . A few teachers have authored books .Research committee also encourages all to go for research project research degrees.
Examination and Evaluation	The whole UG level courses consists of 6 semesters with 6 mid semesters examinations to improve the standard of the students. The examinations are conducted to improve the standard of the students. The examination system is completely controlled by the Utkal University which provides all question papers of practical and theory with answer books. The college is smoothly managing the examination system by strictly following rules of the university. the publication of the result has an average gap of 40days from the last semester examination in each year where by the students can be able to apply for their higher studies .the evaluation system for mid semester as well as mid semester is completely based on the guidelines of the university . at each semester papers are evaluated and the marks are communicated the students through online process .average percentage off application for revolution leading to change in mark during last five year is 0.01 which shows the positive impact

	reforms on examination procedure . Our college continuously takes the measures of repeating internal class examinations. Renovation of examination system online improves the maintenance of records. To increase the quality, the institution always emphasises on the increase of the teacher student ratio.
Teaching and Learning	Our college has 14 no of departments with 15 no of different programme at UG level and it imparts quality education to nearly 1094 no of students in Arts, science and commerce faculties. The admission process of this college is completely governed by the state government through student academic management system following reservation norms. Around 3 times of application forms have been received from different parts of the state for each available seat of the college which shows the quality education imparted by the college. The college has 36 no of well dignified quality teaching faculties and the student faculty ratio is 30:1. The institution adapts different measures to support both advanced and slow learners such as student monitoring system ,paper presentation and interaction with experts in seminars ,students seminars ,remedial classes, spoken English classes , classes through ICT ,power point presentation etc .mentoring system is common for all the students with above mentor and mentee ratio to facilities all the academic achievements and challenges . a central library with around 24000 text and reference books, different journals and question banks provides ample scopes for the students.
Curriculum Development	The curriculum of our college has been designed by the Utkal University as we are the constituent affiliated institution of it. Now we are adopting CBCS pattern from the session 2016-17 as approved by the University. it is also changed time to time by the university through its academic council and board of studies to meet the need of the students to equalize them with national universities. We are preparing the academic calendar for both institution as well as individual teachers in the beginning of the session which represents the whole work

	to be done during 1st July to 30th June of every academic year .the college prospectus also provides all the information to the students regarding working days, teaching days, list of holidays, mark/credits secured on each course available in our college. The academic calendars, time table both theory and practical for each semester are also available in our college website .all the staff members are updating their lesson plans and progress registers regularly which are verified by academic bursar and principal. Extra efforts are also undertaken to hold extra classes, doubt clearing classes, extramural lectures, engagement of guest lectures, and mutual rearrangement of classes.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The college undertakes admission through SAMS managed by state government following all reservation norms. The admission process is strictly on merit basis and transparent as it is completely e-governed handled by the government.
Administration	All the administrative works such as all government communications (HEI Portal ,UGC Website ,etc) ,disbursement of salary components to the employees (HRMS) .all the important information's of the college administration to the GB, IQAC employees (Whatsapp, message) are done by e-governance . The college is connected through high-speed internet of bandwidth 40 Mbps.
Finance and Accounts	All the finance matters of the institution are completely transparent as all the payments are made through account payee cheques. The account details of the college are maintained by the internal and external audits and these are managed through nationalized banks. All the payments received from the external agencies and made to external and internal agencies through online process.
Student Admission and Support	All the admission process of the college is done through student's academic management system (SAMS) by the government of Odisha. It supports the students of the state to help in all respects to make the process

	easier.
Examination	All the examination related matters such as filing up forms, entry of marks, and issue of certificates and publication of results of the institution are maintained by UUEMS, Utkal University web portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	Nill

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Inter di sciplinary seminars	NIL	04/12/2019	04/12/2019	25	5
2019	Inter di sciplinary seminars	NIL	17/12/2019	17/12/2019	23	7
2020	Inter di sciplinary seminars	NIL	11/01/2020	11/01/2020	25	8

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Annual Refresher Programme in Teaching of English	1	01/10/2019	10/02/2020	132

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching

Permanent	Full Time	Permanent	Full Time
3	3	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1.-Financial Supports from employees credit co-operative society ltd. on the basis of loan with low rate of interest per annum for construction of House building , for Higher studies of children ,daughters marriage , health issues etc. 2.-EPF contribution from the institution .	1.-Financial Supports from employees credit co-operative society ltd. on the basis of loan with low rate of interest per annum for construction of House building , for Higher studies of children ,daughters marriage , health issues etc. 2.-EPF contribution from the institution .	S.S.G.,Stipend for SC/ST Students ,6 endowment cash prize ,

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College Conducts internal and external audits regularly .The Govt. of Odisha deputes authorised charted Accountants to undertake audit. If any objection is raised by the audit party , immediate steps are taken by the college to comply the same . For the session 2019-20 a CAG audit was conducted for seven days . In addition to this local fund audit was also conducted.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
PPT Paradip	500000	College Development Management Salary
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CAG	Yes	Govt. of Odisha
Administrative	Yes	CAG	No	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. More number of doubt clearing classes and monitoring of students attendance to enhance their presence in the class room. 2. Regular visit of parents to ensure their wards activities in the college. 3. The attendance of the students and their performances in examination to be communicated them in regular intervals. 4. Suggestion of the parents to improvise the Library as well as laboratory facilities. 5. Their involvement in different Social and

developmental activities of the institution.

6.5.3 – Development programmes for support staff (at least three)

1. Financial assistance for the children and family members for marriage and higher study as well as support in case of accident /death from staff members. 2. Regular EPF contribution by the college. 3. Accommodation to all staff with nominal charges. 4. Salary advance in case of Medical or Marriage or Dushrra to the staff of the college

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Most of the suggestions given by NAAC peer team have already been implemented. Initiative measures have been taken to achieve the suggestions by the team .more emphasis is given to library automation and to make it fully functional. Besides a boy's hostel in the college campus is under construction which will be completed soon. The 1st floor of women's hostel has been completed and it will accommodate the student's soon. Steps are been taken to Implement more no of ICT enabled class room.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Celebration of College Foundation Day	12/08/2019	12/08/2019	12/08/2019	300
2019	Campus Recruitment Drive	17/10/2019	17/10/2019	17/10/2019	80
2019	Inter disciplinary seminar	04/12/2019	04/12/2019	04/12/2019	100
2019	Inter disciplinary seminar	17/12/2019	17/12/2019	17/12/2019	80
2020	Inter disciplinary seminar	11/01/2020	11/01/2020	11/01/2020	80
2020	Implementation of Ek Bharat Shrest Bharat Club	29/02/2020	29/02/2020	01/03/2020	250
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Environmental studies is a part and parcel of our course of study as Ability Enhancement Compulsory Course (AECC) for all the students to make them aware about the main constituents of polluting materials of the environment and how they will manage to save the environment .Environmental studies is also taught in different programmes to make us more conscious .Plantation programme is one of the chief objectives of our institution which is a regular feature to make an Eco-friendly campus. The campus has different medicinal as well as forest plants which strengthen our objectives. Many cleanliness programmes were adopted by our NSS, NCC, YRC wings, and alumni as well as staff members of this college. Separate power supply units for each classes and buildings exist in the campus which enables to switch off the unused buildings and classrooms in off hours. The college has its own water supply system which helps to save water by using required amount. The harvested rain water is used for growing of plants and garden of the campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Provision for lift	No	Nill
Rest Rooms	Yes	1
Scribes for examination	Yes	1
Special skill development for differently abled students	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	24/12/2019	14	Self defence training programme	Security of Girls Students	150
2019	1	1	Nill	01	Fit India	Staff Students Awareness	35

					on physical Fitness	

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Hand Book of Code of Conduct for Students Teachers Manuals Brochures of Human Values Professional Ethics of Paradip College ,Paradip	05/11/2019	All the Students ,Teachers Stake Holders were intimated by the circular each of them were supplied a copy of the hand book. Accordingly ,all the students adhered to it followed the same in the college during their studentship. similarly the faculty members of our college strictly followed the code of conduct .each member of the staff also disseminated moral values among the students in addition to imparting knowledge of different subjects in the class room and during different seminars ,meetings etc. Meetings are held to create consciousness on constitution, Fundamental Rights and Duties. A few competitions are held among the students to keep them abreast of their country and constitution.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Virtual Talk on Yoga Development of Mankind	21/06/2020	21/06/2020	70
Virtual Quiz Competition on Marathi Culture	28/08/2020	28/08/2020	30
Extramural Lecturer on Moral Education	13/01/2020	13/01/2020	100
Spiritual Discourse	04/02/2020	04/02/2020	150
A Talk on ethical	10/03/2020	10/03/2020	100

uprightness of the students			
Constitutional Day Celebration	19/02/2020	19/02/2020	100
Philosophy of Sri Aurobinda	03/04/2019	03/04/2019	50
Virtual Talk on St. Tukaram	23/06/2020	23/06/2020	50
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Plantation programme was undertaken. 2.Six Fire extinguishers were installed in the college . 3.A Siren was installed in the college. 4.Vanamahamostav was organised. 5.A Pond near College gate was beautified. 6.A tubewell was installed . 7.Energy supply was enhanced. 8.Installation of Separate Plastic dustbin for solid waste etc.in different location of the College.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

One of the healthy ,innovative best practices of our college are the publication of the College Magazine SAPTAVARNA and the college calendar ,The Magazine is the literary mouth piece of the college where the students and the faculty members contribute their writing in bilingual mode (both English Odia) in shape of poems ,Essay ,Criticism for providing creative impetus to the budding students .The College calendar is published annually and records all important information and regulation of different Societies ,Sections ,Committees of the College and Provides the detailed information to the novice. The publication of 'Wall Magazine' in the college is a unique feature of the best practice .it is published quarterly where the students and the members of the staff contribute pictures , poems , Arts and short articles for creating a healthy ambience of Art , literature .The college maintains good rapport with the public ,guardians .students teachers and gives due regards to all the ex-employees for up-keeping of the glory and greatness of the bygone days and facilitating development for the greater interest of the institution. A few best Practices of the year is given below. 1. Additional time availability for consultation of students. 2. Value added chapters in all subjects. 3. Food exhibition in the college. 4. Cultural Exchange 5. Mentoring System. 6.Blood Donation camp. 7. National Youth Day Celebration. 8. CCTV surveillance of all Examinations. 9. Computer Literacy classes. 10. Student Exchange Programme. 11.Open door policy to meet principal 12. Collection of feedback by the Principal through regular class visit . 13. Supply of Newspapers and Magazines for reading of the students. 14. Ensuring attendance of the employees through Biometric attendace system. 15. Rapport with ppt and industrial houses 16. Plantation programme

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.paradeepcollege.org/naac.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Paradip College, Paradip Port is a Govt. Aided College in the district of Jagatsinghpur, Odisha. It is premier institution of higher learning catering to

the educational needs of the offsprings of P.P.T employees and the neighboring districts. The college has an ownership of a land of 5 Acres. The entire land is completely covered by boundary out of which the Lecture Halls, Administrative Building, Labs, Conference Hall and Women's' Hostel cover three acres and in rest two acres initiative is being taken to construct a new Boys' Hostel though the college has Boys' Hostel outside the campus. The College has a Sports Complex with Football Field, Cricket Field, Volley ball, Basket ball etc. The plantation surrounds the entire building area and sports complex giving a salubrious and environment friendly campus. The Administrative Building, Lecture Halls, Library, Labs, Women's Hostel and Conference Hall are appropriately placed to satisfy the easy accessibility to the students, Staff and Public. The entire campus of the college is away from the din bustles of city life and connected to the beauty of Light House Sea-beach which proves to be conducive to the students. The college has a Multi Skill Language Lab, Smart Class Room, Gym Centre, and Sports Practice Room etc. Besides, the vehicle shed for the members of staff separate Cycle Shed for the girl students and boys, garden, canteen , a Podium for open meeting, NCC Rooms, NSS Rooms, IQAC Room, YRC Room, Sports Room which facilitate the variety of activities for the benefit and greater interest of the students. The campus remains neat and clean and well-netted by pucca road touching all the land marks. There is no water logging in the campus in rainy season as the institution has a water disposal system. One pond existing in front of the college is always beautified and adds to the glamour of the college and gives biodiversity to the campus life. The soil type gives ample opportunities for growing various type of medicinal, flowering, non-flowering and productive plants in the campus. The whole land area and building are guarded by the security staff of the college round the clock. Besides to check the entry of outsiders, students etc one Sentry Guard is on duty from 9'O clock to 4'O clock on every working days. The whole campus is electrified and Wi-Fi for the interest of the students and the institutions. The teaching-learning system, Examination Cultural aspects of the college are quite satisfactory to all concerned. The college has produced toppers in University level and many students have brought laurels to the college. One impressive feature added recently to the college is the establishment of EK Bharat Shrestha Bharat Club, (EBSB) where our college is paired with the Sybmiosis College of Arts Commerce, Pune, Maharashtra to carry on student exchange programme , teacher-exchange programmes for exchange and assimilation of culture of Odisha Maharashtra Blood Donation Camp, Cleaning work, Swachhata Pakhawada, Fit India Programme,, National Youth Day Celebration, Annual Sports,

Provide the weblink of the institution
https://www.paradeepcollege.org/naac.php

8.Future Plans of Actions for Next Academic Year

The institution has multifarious vision of future plans of action to improve the quality of education by improving the following aspects. 1. To develop infrastructure in respect of opening of Data science, Geology, Marine Science, Biotechnology, Sanskrit in UG level etc. to provide more number of students to get opportunity of study . 2. To complete women's Hostel for the accommodation of girl students. 3. To install a bore well to sort-out the problem of water for all purposes. 4. To make the Seminar Hall functional. 5. To complete the construction of laboratory building funded by RUSA. 6. To organize more number of seminars. 7. To organize faculty development programme on "Research methodology Writing Research Paper" to encourage members of staff to go for research completition of office library automation. 8. To develop a Botanical Garden in the college campus.